



FUNDING GUIDELINES

to the project proposal and procedure of application

The foundation is a supportive and operative organization and welcomes innovative project ideas. The essential prerequisite is that the project is aligned with the themes and purpose of the foundation. Therefore please consult our information on the [website](#) and the [foundation statutes](#) in advance.

Before submitting a project application, please reflect on following aspects:

- What is the specific purpose of the organization and the project?
- What are the special characteristics or uniqueness of the project?
- Which target group are you addressing?
- What needs or gaps should the project address, what are its objectives?
- Which partners or organizations are involved?

Our funding guidelines

We support projects

- which are topic-related, interdisciplinary, innovative and correspond to our foundation's purposes.
- which start with sufficient lead time after application
- in which cooperation and/or funding partners, as well as an appropriate share of the eligible costs, at least 30% own funds by the project partner are provided.
- preferably with an integrative character.
- with clear time lines.
- with perspectives for a longer-term cooperation.

Exclusion criteria

Projects that have already been started or completed, individual cases and project plans that do not permit a transfer and/or are not sustainable will not be accepted. Personnel costs are not eligible for funding, with fee costs being excluded.

There is no legal claim to the granting of financial support. Legal recourse against decisions either to grant or refuse subsidies is excluded.

Status: September 2020



Procedure - processing of your project application

The handling of your application follows a uniform procedure.

- You present your project idea in a project application using the online form on our [website](#), which is based on a short summary and a financing outline.
- Inter four to six weeks we will give you a feedback. Once we decide to pursue your project idea further, we will ask you for a detailed project description and an exact cost and financing plan.
- If we decide to support your project, the funding conditions and the funding amount will be set out in writing. All rights and obligations are set out in this authorization decision.
- After finalization of the project, you will provide all necessary certificates of expenditure and if necessary we will request further project results for evaluation and documentation.
- By accepting our funding, you agree to make images and/or videos produced within the framework of the project available to MZF for publication and (print) media within the scope of the foundation's work. You will be responsible for obtaining the necessary declarations of consent in accordance with Art.6 GDPR.

A cooperative project flow is important to us. A continual exchange of information on the progress and results of the project is therefore essential. We would like to see transparent communication with our project and cooperation partners and a perspective cooperation.

The Miller-Zillmer Foundation wishes you success in your project!

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Mitglied im



Bundesverband
Deutscher
Stiftungen

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